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# Request for Proposal

PROPOSAL TYPE (check all that apply):	Reserve Study	Insurance Appraisal	Turnover
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## CONTACT

Name: \_\_\_\_\_ Position: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## PROPERTY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Type:** Condo HOA Co-op Golf & Country Club Timeshare Church Commercial Other \_\_\_\_\_

**Number of Residential/Commercial Units** (if applicable): \_\_\_\_\_ **Year Built:** \_\_\_\_\_

**Number of Residential Buildings:** \_\_\_\_\_ ( check here if not responsible for residential buildings)

**(Timeshares Only) Number of different unit floor plans:** \_\_\_\_\_

*(Check all that apply below)*

### Other Buildings

- Clubhouse
- Guardhouse
- Pool Bldg
- Maintenance Bldg
- Restroom Bldg
- Carport Structure
- Fitness Center
- Pump House
- Garage
- Pro Shop
- Office Building

### Other Improvements

- Entrance Sign Features
- Gated Entrance
- Roads
- Parking Lot
- Site Wall
- Fountain
- Gazebo
- Seawall
- Dune Walk
- Boardwalk
- Lift Station

### Site Amenities

- Swimming Pool
- Jacuzzi
- Kiddie Pool
- Tennis Courts
- Shuffleboard Courts
- Basketball Courts
- Bocce Ball Courts
- Dock/Boat Slip
- BBQ Area
- Playground or Tot Lot
- Golf Course

**Comments/Issues/Concerns:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**How did you find us?** Internet Search Ad Trade Show Used Before Other \_\_\_\_\_

Referral \_\_\_\_\_